



## Confidential Notice of Concern

*From page 16 from Diocesan Policies for Protection of Children and Youth*

**Individual(s) of Concern:** \_\_\_\_\_

**Date of occurrence:** \_\_\_\_\_

**Time of occurrence:** \_\_\_\_\_

**Type of Concern:**

- Inappropriate behavior with a child or youth
- Policy violation with a child or youth
- Possible risk of abuse:

**Must be reported** to the Department of Family & Children's Services or the Police immediately, or no later than 24 hours after witnessing the action or hearing of the event.

Other concern:

**Describe the situation:**

What happened? \_\_\_\_\_

\_\_\_\_\_

**Where** it happened? \_\_\_\_\_

**When** it happened? \_\_\_\_\_

**Who** was involved? \_\_\_\_\_

**Who** was present? \_\_\_\_\_

**Who** was notified? \_\_\_\_\_

If reported to the State, what was their recommendation about investigating?

---

---

---

Attach additional sheets if needed.

Has this situation ever occurred previously?

---

---

Attach additional sheets if needed.

What action was taken? How was the situation handled, who was involved, who was questioned, were police called?

---

---

---

---

---

Attach additional sheets if needed.