



DIOCESE OF ATLANTA
THE EPISCOPAL CHURCH IN MIDDLE & NORTH GEORGIA

INSURANCE AND BENEFITS UPDATE
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2021 Annual Enrollment October 12 – October 30, 2020

This is your annual *Insurance and Benefits Update*, provided to clergy and lay employees of parishes, diocese and diocesan affiliates regarding the health care plans offered by the Episcopal Medical Trust through the Diocese of Atlanta. The Episcopal Church Medical Trust will be mailing important information in a green envelope to you that includes your Client ID number and provides a link where you can view the 2021 plan options at the Annual Enrollment website. If you have not created an account on MyCPG, please do so before Annual Enrollment begins. For assistance call 800-480-9967.

Before you make your selection, please refer to the Plan Comparison to review Inpatient and Outpatient Services, Diagnostic Services, out of network costs and other details. Plan summaries will also be available on the diocesan website.

Resources Available:

- Annual Enrollment 2021 Guide-Planning Your Journey
- Health Advocate – 866-695-8622
- Diocese of Atlanta website – Employee Benefits
- 2021 Plan Comparison – enclosed and found on the website

Instructions for Annual Enrollment:

- Verify the plan your employer offers
- Review the Plan Comparison
- Use the Annual Enrollment link provided by Medical Trust
- Select your medical and dental coverage if changing
- Make any updates and corrections to your personal information
- Receive ID cards in December
- An online ID app is available at **Anthem.com**

Plan Options at a glance:

There are 3 tiers of coverage for our plans Single, Employee plus spouse or child, and Family.

Anthem BCBS BlueCard PPO 90	Deductible \$500/\$1,000 in-network	Office Visit \$30 Copay
Anthem BCBS Blue Card PPO 80	Deductible \$1,000/\$2,000 in -network	Office Visit \$30 Copay
Anthem BCBS Blue Card PPO 70	Deductible \$3,500/\$7,000 in-network	Office Visit \$30 Copay
Anthem BCBS CDHP20/HSA	Deductible \$2,700/\$5,450 – in network	
Anthem BCBS CDHP15/HSA	Deductible \$1,400/\$2,800 – in network	
Kaiser EPO 80	Deductible \$500/\$1,000	Office Visit \$25 Copay
*Anthem BCBS PPO 90 (Medicare Secondary Payer)		Office Visit \$30 Copay
*Anthem BCBS PPO 80(Medicare Secondary Payer)		Office Visit \$30 Copay

***For Eligible Parishes:** If your parish has 19 employees or fewer, and if you have employees age 65 and older, or an employee whose dependent is 65 and older, this plan is available with a reduced premium. See page 6. Parishes may apply for the Small Employer Exception and enroll their employee(s) upon approval.

Please Note: Change to PPO Behavioral Health Benefits

Last year, Inpatient and Outpatient behavioral health benefits for members in Anthem PPO plans were integrated with the medical benefits. Everyone with an Anthem plan has one identification card to use for both medical and behavioral health, one phone number to call, and one vendor network from which to choose providers. You are encouraged to check your provider’s status with Anthem Behavioral.

NEW for 2021-Enhanced Hearing Aid Benefit: Effective January 2021 members enrolled in the Anthem or Kaiser health plans will have access to a benefit of \$1,500 per ear every three years.

A Look at the CDHP with HSA option:

- **Anthem Blue Cross Blue Shield Consumer Directed Health Plan/Health Savings Account** (formerly High Deductible Health Plan) The Medical Trust has designed health plans that meet the criteria to qualify for tax-exempt savings.
- The Consumer Directed Health Plan allows for the tax favored status of the dollars in an account (Health Savings Account) so that contributions are tax-free, earnings are not taxed, and withdrawals are non-taxable as long as the dollars are used to pay for qualifying medical expenses.
- The employer and/or the member can contribute to this pool, which is set up as a trust. Our Health Savings Account trustee is Health Equity. 866-346-5800
- Unused funds continue to grow with contributions to be used for future medical expenses including medical expenses after retirement, still on a tax-free basis.

The **Consumer Direct Health Plan** includes EyeMed Vision, Employee Assistance Program, Health Advocate.

Employee Assistance Program: If you have opted out of the Medical Trust plans for other approved coverage, you may still enroll in the **Cigna Behavioral Health Employee Assistance Program (EAP)**. EAP is offered for the cost of **\$4 per month (Employer Paid)** making it available to you and your household members, regardless of medical coverage. The EAP program provides face-to-face counseling up to 10 sessions per issue, is confidential and available 24 hours a day. Contact the Benefits Administrator to add this coverage during Open Enrollment.

The following benefits are included in the PPO medical plans

• Prescription Drug Benefits	Express Scripts	*ID Card	800-841-3361
• Vision Care	EyeMed Vision Care	*ID Card	866-723-0513
• Employee Assistance Program	CIGNA Behavioral Health		866-395-7794
• Behavioral Health	Anthem Behavioral Health		844-812-9207
• Colleague Groups	Medical Trust through Anthem Behavioral Health		212-592-8301
• Travel Assistance Services	UnitedHealthCare Global Assistance		410-453-6330
• Health Advocacy	Health Advocate		866-695-8622

Employee Assistance Program (EAP). Counseling sessions, up to ten sessions at \$0 cost, advice on how to reduce stress, find daycare, research nursing homes, address health issues. EAP benefits will continue through **Cigna Behavioral Health** whether you are enrolled in an Anthem or Kaiser plan. Access 24 hours a day, 7 days a week at the number above or at www.cignabehavioral.com.

Behavioral Health. Anthem Behavioral Health has a network of providers which includes independent psychiatrists, psychologists, pastoral counselors and clinical social workers and more than 4,000 facilities and clinics. To locate a provider or check a claim status call Anthem Behavioral at the number above. This benefit is included in all diocesan Anthem health plans. Call 800-806-0478 for pre-authorization for inpatient services.

Colleague Groups. Facilitated by providers approved by the Medical Trust, these services are covered by Anthem Behavior Health. New providers must complete a Provider Application and return to the Medical Trust for authorization. Call the Medical Trust to access your Colleague Group benefits. For details see the Behavioral Health Benefit brochure and Colleague Group Claim Reimbursement form at cpg.org or our diocesan website.

Health Advocacy. You have access to a Personal Health Advocate to help in care coordination, claims assistance, assistance on prescription drug issues including formulary and benefit questions. 866-695-8622 or answers@HealthAdvocate.com.

Travel Assistance Services. When you are 100 or more miles away from home, you have access to worldwide medical and dental referrals, replacement of prescription medication and corrective lenses and various travel-related medical services through UnitedHealthCare Global Assistance.

Preventive Care Annual Physicals. All plans include \$0 co-pays for preventive annual physicals. By encouraging members and dependents to have annual physicals, Medical Trust hopes to reduce health risks through early detection and on-going management of medical conditions.

LiveHealth Online telehealth. A doctor is available 24/7. Livehealthonline.com

Vision Care. EyeMed provides an annual eye exam for \$0 co-pay in network.

Dental Plans:

CIGNA Dental/Orthodontics:

- Annual benefit maximum to \$2,000
- Dental implants and medically necessary night guards are included as major services (plan pays 85%)

CIGNA Basic Dental:

- Annual benefit maximum to \$2,000
- Dental implants and medically necessary night guards are included coverage as major services (plan pays 50%)

CIGNA Preventive:

- Annual benefit maximum to \$1,500
- Sealants will be included up to age 14 as a covered service (plan pays 100%)

A Look at our Participants across the Diocese in 2020. Approximately **237** eligible active participants, lay and clergy, from parishes, schools and other diocesan affiliate organizations are enrolled in our medical, dental, life insurance, long term and short term disability plans. The total number of covered members and dependents is 447 .

Active Medical Plan	% of members
Anthem BCBS PPO 90	37.0%
Anthem BCBS PPO 80	38.0%
Anthem BCBS PPO 70	8.0%
Kaiser Permanente EPO 80	4.0%
Anthem CDHP 15 with HSA	2.0%
Anthem CDHP 20 with HSA	8.0%
Anthem Medicare Secondary Payer	3.0%
Dental Preventive	23 members
Dental Basic	93 members
Dental Orthodontics	106 members
Short term Disability-lay	82 members
Long term Disability-lay & clergy	102 members
Life Insurance	263 members

Administration Guidelines

Annual Enrollment:

A currently participating employee must use the annual enrollment period to make changes in their coverage.

- Change their medical and/or dental plans for the following year.
- Add dependents or drop dependents who no longer qualify.
- Non-participating employees may enroll in a Medical Trust.

New Hire Guidelines

A new employee must be enrolled in the medical, dental and life insurance plans **within 30 days** of hire date. To participate an employee must be salaried (receive a W-2) and work 20 hours per week or 1,000 hours per year.

Marketplace Coverage Options: New hires must receive notification within 14 days.

New employees must receive HIPAA Compliance notices and disclosures that can be found at cpg.org/mtdocs. Locate Regulatory Notices and download the pdfs. You may also access this from the diocesan website on the Employee Benefits page.

Late Enrollment

- If an employee loses medical coverage due to a significant life event, the employee may enroll with Medical Trust within 30 days of that event with proper documentation. Examples of significant life events are divorce, death of spouse, loss or significant deterioration of other medical coverage.

Extension of Benefits Program: This program is similar, but not identical, to the healthcare continuation coverage provided under Federal law (known as COBRA). If employment ends, or an employee become ineligible for benefits (under 20 hours), health coverage may be extended **up to 36 months**. Upon termination of current coverage, Medical Trust will send a notification of the Extension, member must reply within 21 days.

Dependent Coverage: A child who is 30 years of age or younger on December 31st of the current year is eligible to remain on the members' medical and dental plans.

***Medicare Secondary Payer Small Employer Exception:** Your parish or organization may qualify as a small employer, 19 employees or less, to offer a plan that allows their employees age 65 and older to use Medicare as the primary payer of medical benefits. Anthem MS PPO 80 and Anthem MS PPO 90 is available for employees and spouses at least 65 at a significantly reduced premium cost. **To apply for the Small Employer Exception call Medical Trust for the certification form, 800-480-9967.**

Denominational Health Plan Reminder: Diocesan policy requires parishes to provide qualified lay employees and clergy (scheduled for 1,500 hours/year) a minimum of single coverage through the Episcopal Church Medical Trust. An employee may opt out of the employer benefits, if they have health care through other approved sources (spouse's plan, former employer plan, Tricare). Both clergy and lay must be provided coverage on an equal basis.

Changes and Terminations

- Notify the diocesan Benefits Administrator of **address changes** as soon as possible to assure carriers have correct information.
- Notify the diocesan Benefits Administrator within 30 days following termination of coverage. Upon termination Medical Trust will send an offer for an extension of benefits for up to 36 months to the member's home address. The member must respond within 21 calendar days to enroll and will be billed directly for the extension of benefits.

Employee Roster: Are you responsible for processing pension applications for clergy and lay employees? The Employee Roster is an online tool that provides the ability to add or remove employees, enroll them in Church Pension pension plans seamlessly and update their personal information. If you are authorized to use the Employee Roster, changes to clergy and lay compensation are easily updated online. Contact Wynn Callaway to find out more.

Lay Employee Pension Benefit Policy

Lay employees must be enrolled in a plan through the Church Pension Fund or an approved plan, such as TIAA-CREFF. Resolution A138 *Establishing a Mandatory Lay Employee Pension System* passed at General Convention of the Episcopal Church in July 2009 and may be read on our website.

Any domestic diocese, parish, mission or other ecclesiastical organization or body subject to the authority of the Church with lay employees scheduled for 1,000 hours or more of compensated work annually must comply. The *defined contribution plan*: the parish shall contribute not less than 5 percent of the employee's salary and agree to match employee contributions up to another 4 percent of the employee's salary. **Pension is effective the first day of the month following date of hire.**

Employers have the option, but not the requirement, to provide lay employees scheduled for *less than* 1,000 hours of compensated work annually with a lay employee pension benefit.

Fidelity uses the online Simplified Contribution Platform for easy and timely electronic processing of your lay employee retirement contributions, as well as for RSVP plans. You can reach Fidelity at 800-208-0092.

Lay employees may review their Fidelity accounts at www.netbenefits.com.

Please forward a copy of this information to all employees in your parish as well as the rector, treasurer, finance committee and parish administrator. Use this *Update* as a resource to inform your employees of benefit options available during Annual Enrollment as well as new hires. Please use this to review and update parish employee benefit policies.

Diocese of Atlanta 2022 Insurance Plans & Premiums

MEDICAL PLANS	Employee per year	Employee +	Family per year
Kaiser Permanente EPO 80	11,544	20,784	32,328
Anthem BCBS BlueCard PPO 70	10,332	18,600	28,932
Anthem BCBS BlueCard PPO 80	11,328	20,388	31,716
Anthem BCBS BlueCard PPO 90	12,516	22,524	35,040
Anthem CDHP20/HSA (Embedded)	9,312	16,764	26,076
Anthem CDHP15/HSA (Non Embedded)	10,872	19,572	30,444
BCBS MS PPO 90 (Medicare Secondary Payer)	9,996	17,988	27,984
BCBS MS PPO 80 (Medicare Secondary Payer)	9,084	16,356	25,440
<i>CIGNA EAP - for members not enrolled Medical Trust Plans</i>	48	48	48
CIGNA Dental Plans			
Preventative Dental PPO	492	888	1,380
Basic Dental PPO	624	1,128	1,752
Dental & Orthodontia PPO	864	1,560	2,424
Church Life Group Life Insurance \$50,000	330		